The St Carlo Catholic Academy Trust is seeking to appoint a highly motivated and enthusiastic School Meals Supervisory Assistant (SMSA) to join our dedicated, friendly team at St. Gregory's Catholic Primary School.

St Carlo
CATHOLIC ACADEMY TRUST
Guided by faith | Serving with generosity | Learning for life



Come and join our wonderful school family!

We are looking for a kind, caring, enthusiastic, and reliable School Meals Supervisory Assistant to join our friendly and hardworking team at St. Gregory's Catholic Primary School.

We are proud of our welcoming school community and are looking for someone who will help make lunchtimes a happy, safe, and enjoyable experience for all our children.

What we are looking for who

- Has a warm, friendly, and caring approach to children.
- Is patient, reliable, and enjoys working as part of a team.
- Can encourage positive behaviour, friendships, and play.
- Understands the importance of keeping children safe.
- Is enthusiastic about supporting our school values and Catholic ethos.

Previous experience working with children would be an advantage but it is not essential. We are equally interested in finding someone with the right attitude, enthusiasm and willingness to learn.

St. Gregory's values diversity and inclusivity and welcomes applications from all backgrounds.



We can offer you

- A welcoming, friendly, and supportive school community.
- Wonderful children who make St. Gregory's such a special place.
- A caring and dedicated staff team.
- Opportunities for relevant training and professional development.
- A school where every member of staff is valued



Potential candidates are invited to visit the school – please contact our office to make an appointment.

Application forms and further details are available from the school and can also be downloaded from the school website:

www.st-gregorys.ealing.sch.uk

The school is committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to apply for an enhanced DBS from the Disclosure and Barring Service. Further information can be found at www.gov.uk/disclosure-barring-service-check

As per guidance in Keeping Children Safe In Education (KCSIE) 2026, the school reserves the right to research shortlisted candidates on social media platforms and the internet and the recruitment panel may take this information into consideration during the recruitment process.

Closing date for applications and interviews: *Applications will be considered on a rolling basis, with interviews arranged as suitable candidates apply. We reserve the right to close the vacancy early should a suitable candidate be appointed.*

Contact information

Phone number: 0208 997 7550
Address: Woodfield Road
Ealing, London, W5 1SL

Email: talentpool@st-gregorys.ealing.sch.uk
Website: www.st-gregorys.ealing.sch.uk